

## GUIDELINES FOR AUTHORS (2016)

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### Articles should be submitted electronically to the Editor and fulfill the following formal requirements:

- Clear and grammatically correct script in English,
- Format of popular Windows text editors (A4 size, 12 points Times New Roman font, single interline, left and right margin of 2,5 cm),
- Every page of the paper including the title page, text, references, tables and figures should be numbered,
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### Please organize the script in the following order (without subtitles):

Title, Author(s) name (s), Affiliations, Full postal addresses, Corresponding author's e-mail

Abstract (up to 200 words), Keywords (up to 5 words), Introduction, Materials and Methods, Results, Discussion (a combined Results and Discussion section can also be appropriate), Conclusions (numbered), References, Tables, Figures and their captions

### Note that the following should be observed:

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Number the figures according to their sequence in the text. Identify them at the bottom of line drawings by their number and the name of the author. Special attention should be paid to the lettering of figures – the size of lettering must be big enough to allow reduction (even 10 times). Begin the description of figures with a capital letter and observe the following order, e.g. Time(s), Moisture (% vol), (%  $\text{m}^3\text{m}^{-3}$ ) or (%  $\text{gg}^{-1}$ ), Thermal conductivity ( $\text{W m}^{-1}\text{K}^{-1}$ ).

Type the captions to all figures on a separate sheet at the end of the manuscript.

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7. Kasaja O., Azarevich G. and Bannel A.N. 2009. Econometric Analysis of Banking Financial Results in Poland. Journal of Academy of Business and Economics (JABE), Vol. IV. Nr 1, 202–210.

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Any item in the References list that is not in English, French or German should be marked, e.g. (in Italian), (in Polish).

Leave ample space around equations. Subscripts and superscripts have to be clear. Equations should be numbered serially on the right-hand side in parentheses. Capitalize and abbreviate 'equation' when it is used with a number, e.g. Eq. (1). Spell out when it begins a sentence. Symbols for physical quantities in formulae and in the text must be in italics. Algebraic symbols are printed in upright type.

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